



Cornell University

## Board Orientation Timeline

---

### One and a half months prior to start date (mid-May)

- Invitations sent to elected members
- Provide 2 weeks to respond (via online survey)

### One month prior to start date (June)

- Welcome letter from Chair/President
- Board identifies mentors for new members; matches made
- Welcome script circulated to board members
- Welcome calls made

### Starting month (July)

- Orientation manual sent to new members
- Review results from welcome calls
- Orientation webinar to new members
  - One in the afternoon, one in the evening.

### First board meeting

- Hold a gathering just prior to start of first meeting for networking and getting to know one another