

AAD Letterhead

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May 31, 2013

«Preferred\_Name»  
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«Best\_City», «Best\_State» «Best\_Postal»  
«Best\_Country»

Dear «Jim\_Salutation»:

In recognition of your continuing leadership and outstanding service for Cornell University, your profession, or your community, the Cornell Board of Trustees has reelected you to the Cornell University Council for a four-year term beginning July 1. Congratulations, and I hope you will agree to again serve.

Council chair Katrina James will contact you soon to provide an update on the council and the role of council members. She will also provide instructions on how to accept or decline this invitation to become a member. In the meantime, you may want to revisit the Council website at [www.alumni.cornell.edu/council](http://www.alumni.cornell.edu/council).

As you know, one of the important responsibilities of a Council member is participation in the Joint Annual Meeting of the Council and the Board of Trustees in Ithaca. This year's meeting will take place October 24–26. If you accept this invitation to rejoin, I hope you will reserve the dates for this enriching and enjoyable event.

All of us at Cornell appreciate your leadership and service, and I hope that you will renew your role as an ambassador for the university.

Best regards,

James A. Mazza '88  
Associate Vice President, Alumni Affairs

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