May 30, 2013

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«Best_City», «Best_State» «Best_Postal»
«Best_Country»

Dear «Presidents_Salutation»:

In recognition of your leadership and outstanding service to Cornell University, your profession, or your community, the Cornell Board of Trustees has elected you to the Cornell University Council for a four-year term beginning July 1. I wholeheartedly support the board's decision and hope you will agree to serve.

The council is a select group of volunteer leaders who serve as ambassadors for the university. Council chair Katrina James will contact you soon to give you information about the council and the role of a council member. She will also provide instructions on how to accept or decline this invitation to become a member. In the meantime, you may want to visit the council website at www.alumni.cornell.edu/council to learn more.

One of the important responsibilities of a council member is participation in the Joint Annual Meeting of the Council and the Board of Trustees. This year's meeting will take place October 24–26 in Ithaca. If you accept this invitation to join, I hope you will reserve the dates for this enriching and enjoyable event.

We at Cornell appreciate your leadership and service. I hope you will accept this opportunity to join other outstanding individuals as members of the Cornell University Council.

Best regards,

David J. Skorton

mnf